

Information about Exhibiting Art in the Litaker Gallery

WHO IS ELIGIBLE TO EXHIBIT ARTWORK IN THE LITAKER GALLERY?

Exhibiting in The Litaker Gallery is an opportunity open only to members of Mint Hill Arts. For membership information, visit [the Membership page on our website.](#)

DEADLINE FOR APPLICATION

Artists must request to reserve the Litaker Gallery no later than 14 days before intake for the month requested. Artists will be accepted on a first come, first served basis; if more than one artist wants the same month, names will be drawn from a hat. Those not selected may select a different month. The work is not juried in.

HOW TO APPLY

Any member can reserve the Litaker Gallery by contacting [Tony Billotto](#), Gallery Chair. All entries must be in writing via email and must include the following:

- Your name, phone number, and address
- The month you want to reserve the Litaker Gallery
- A one-page artist's statement about you as an artist and your work (suitable for use in promotional materials and for display at show)
- (A photo of the artist is requested but optional)

REGISTRATION FEE

The Litaker Gallery features space for one 2D artist and one 3D artist. The registration fee for either space is \$50.00 for one month's exhibit, payable at the time of intake.

ACCEPTED WORK

Artists will be notified by email or phone.

SPECIFICATIONS FOR ARTWORK

- The content of the work you want to show is up to you...*your* choice!
- Artwork does not have to conform to the theme in the Main Gallery.
- All fine arts and crafts media are allowed.
- All artwork must be original. No prints, copies, etc. are allowed unless they are in a retrospective application.
- All two-dimensional art must be properly framed wired.
- There is no size restriction; however, the Gallery Committee reserves the right to reject pieces that cannot be safely displayed.
- Please refer to the drawing of the Litaker Gallery below to plan the number and sizes of the pieces you wish to enter, since all submissions are subject to availability of space in the gallery.
- Artwork accepted must be delivered by the artist to the gallery during regular intake hours.
- Each piece of two-dimensional artwork should include an [Intake Label](#) on the back in the upper left hand corner as viewed from the back; for three-dimensional art, the label should be placed on the bottom.
- Artwork must be accompanied by a [Gallery Registration Form](#).

LIABILITY AND COPYRIGHT

The signature of the selected artist on the [Gallery Registration Form](#) submitted at Intake will indicate that the artist 1) agrees to the terms of the [Liability Waiver](#) and 2) agrees that work exhibited may be photographed or otherwise reproduced for promotional literature for Mint Hill Arts.

RESTRICTIONS

- Art exhibited in the Litaker Gallery is not eligible for juried show prizes.
- Members are allowed only one month-long show per year.

PROMOTION OF YOUR EXHIBIT

Your show will be announced along with the announcement of our regular monthly shows on our website and through our normal media coverage.

ART SALES

Art sales will be consistent with the policies associated with [categories of membership in MHA](#).

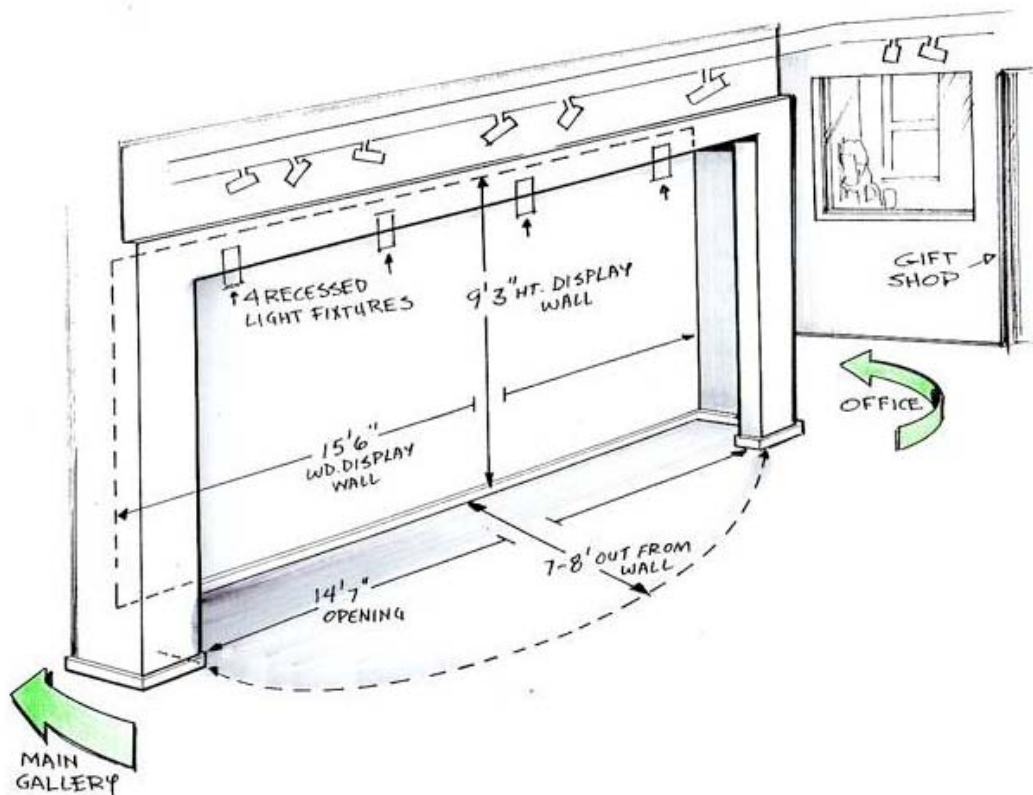
RETURN OF ARTWORK

Artwork will be available for pickup **at the monthly intake dates and scheduled times**.

ADDITIONAL INFORMATION

- Intake/registration and gallery policies for the Litaker Gallery are the same as the Main gallery policies. For your convenience, this information is included below.
- For additional information, email [Tony Billotto](#) or call him at 704-844-2036.

LITAKER GALLERY SPACE DETAILS



Mint Hill Arts Intake and Gallery Policies

Please be aware of the following intake and gallery policies, which have been established to protect the artwork and streamline gallery procedures.

1. All 2-Dimensional artwork entered into any show in the Main Gallery, Litaker Gallery, the Annex (Secondary Gallery) or the Gift Shop must be properly framed or presented.
2. All work must have wires installed using eye hooks or some other appropriate and strong fastener.
3. Canvasses must be securely fixed into frames using brads, mounting points, etc.
4. Plastic frames with cardboard backings with clips are not strong and may be turned away at Intake. Very often it is impossible to wire frames like these. It is unfair to expect the volunteers at Intake to be responsible for wiring artwork that does not belong to them. It also takes time away from the entering artists who have come to Intake properly prepared.
5. All artwork entered in monthly shows must be original. Woodcut, etchings, serigraphs, block prints and original photographic prints are considered original art. Prints and reproductions can be exhibited only in the gift shop for sale.
6. 2-Dimensional work should not exceed 4' x 4'. 3-Dimensional work should not exceed a 36" footprint by 7' height. Multi-piece artwork (diptychs, triptychs, etc.) cannot exceed 4' x 4' collectively. Some exceptions can be made regarding the above size restrictions but artists wishing to submit over sized work or work that requires special installation must contact Tony Billotto, Gallery Chair, at 704-844-2036 before Intake. MHA loves the challenge of displaying unusual art, but we may need advance preparation to do so successfully.
7. Intake of work for the Litaker Gallery occurs at regular intake and requires that the artist complete a [Gallery Registration Form](#), the signature on which indicates that the artist accepts the terms of the [Liability Waiver](#). Each piece of art should have an [Intake Label](#) on the back, placed in the upper right-hand corner (as viewed from the front); or, for 3D art, the label should be affixed to the bottom.
8. Due to lack of storage space at the gallery and possibility of damage to unclaimed artwork, **all artwork must be picked up within five (5) days of the announced pick up time. Unclaimed artwork will become the property of Mint Hill Arts.** If you are unable to pick up your work during the established time, consider asking a friend. If you need to make special arrangements, please do so **prior** to the established pick up time by contacting [Tony Billotto](#) for gallery exhibits or [Romie Mizell](#) for off-site work.
9. Sold work cannot be removed from the gallery before the given show's closing date, which is usually the day before the scheduled first day of pick up for the show in which the sold piece was entered.